



**THE CITY COUNCIL WORKSHOP TELECONFERENCE MEETING  
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS  
HELD ON MONDAY, JANUARY 11, 2020 AT 6:30 P.M.**

**CALL TO ORDER AND ROLL CALL** Deputy Clerk Schultheis read the preamble to the meeting. Mayor Nicholas J. Helmer called the Regular Zoom City Workshop to order at 6:30 PM.

City Clerk Prisiajniouk called the roll. A quorum was present.

**ELECTED OFFICIALS PRESENT** – City Clerk Prisiajniouk, Treasurer Tibbits, Mayor Helmer; Aldermen – Cameron, Dolick, Morgan-Adams, Quinn.

**ABSENT** – None

**OTHER OFFICIALS PRESENT** – City Administrator Wade; Assistant City Administrator Falcone, police Chief Zawlocki; Assistant Finance Director Tannehill; Public Works Director Roscoe; Digital Communications Technician Colvin; Deputy Clerk Schultheis; Director of Building and Development Peterson; City Attorney Hess; City Attorney O’Driscoll.

**APPROVAL OF MINUTES**

**A.**December 14, 2020 City Council Workshop Teleconference Meeting Minutes – Alderman Quinn asked that a correction be made to the attendance shown on the Minutes. **Alderman Dolick moved to approve the December 14, 2020 City Council Workshop Teleconference Meeting Minutes, as amended; seconded by Alderman Morgan Adams. There was unanimous approval.**

**ROLL CALL VOTE:**

AYES -	Morgan-Adams, Dolick, Quinn, Cameron
NAYS -	None
ABSENT -	None

Motion carried 4 - 0

**APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**

**A**Mayoral Appointment of Danielle Dash as Alderman of Ward 4 –**Alderman Quinn moved to TABLE Mayoral Appointment of Danielle Dash as Alderman of Ward 4; seconded by Alderman Dolick. There was unanimous approval.**

**ROLL CALL VOTE:**

AYES -	Dolick, Quinn, Cameron, Morgan-Adams
NAYS -	None
ABSENT -	None

Motion carried 4 - 0

Alderman Dolick said that he favored TABLING because the information regarding the candidate was received too close to the Meeting time. He believed that it would be beneficial to get information to discuss before the next meeting.

Mayor Helmer pointed out that this was not an interview process, and that he chose the candidate and the Council would decide whether or not to approve.

**B. Police Officer of the Year** – Keith O’Connor – Chief Zawlocki announced that the Officer of the Year is Officer Keith O’Connor. He said that Officer O’Connor has served since 2016 and will receive a certificate and a ribbon for his uniform.

All Aldermen and the Mayor congratulated Officer O’Connor and noted his superb record as a police officer in the City.

**PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)** – Mariusz Folta of 1225 N Stratford Road – noted that he has been a resident since 1997. He is running for Fourth Ward alderman. He said that he would like to be appointed by the residents. He wanted the Mayor to let the residents choose who should be the Alderman.

The Mayor replied that the Mayor appoints and the Council approves/disapproves.

**STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**

Mayor Helmer – noted that he was disappointed in the delayed vote to fill the vacated Ward 4 aldermanic spot. He added that he had introduced a qualified candidate, and a well-known person. He said that she had technical knowledge of engineering that was needed in that ward.

Alderman Quinn – Ward 2 – thanked Director Peterson for assisting the residents with zoning issues.

Assistant Finance Director Tannehill - said that the Budget process will be starting.

Director of Building and Development Peterson – Noted that the old Nikko’s, now Park Local, had to delay its opening because of Covid 19 issues. They are now looking at a summer opening.

- Zen Leaf had a good initial weekend. They believe that this will be a strong market area.

Mayor Helmer – noted that Fry the Coop is doing well. There are more companies interested in doing business in that area. He asked that the Aldermen meet with the merchants and businesses in their wards.

Alderman Quinn asked if the Economic Development Committee was active in presenting business activities?

Mayor Helmer asked that the residents be encouraged to shop locally. Mayor Helmer said that the Finance Department was worried that the City needs to start collecting more revenue.

Alderman Quinn asked that the Newsletter should have a Shop Local campaign.

City Clerk Prisiajouiok said that the City website was updated to show the local businesses.

Treasurer Tibbits said that PHTV would be able to help promote local businesses.

Public Works Director Roscoe – said that sewer relining starts this week. He said that Phase I of the sewer work is done. Phase II will begin in Spring.

**CONSENT AGENDA -**

**A.R-21-01** Staff Memo and Resolution Approving an Amended and Restated License Agreement Between the City of Prospect Heights, Palwaukee Equities, LLC and Chicago Title Land Trust, as Successor Trustee to North Star Trust Company, as Trustee Under Trust Agreement Dated March 30, 1982 and Known as Trust NO. 2319 – **Alderman Dolick moved to approve R-21-01 Staff Memo and Resolution Approving an Amended and Restated License Agreement Between the City of Prospect Heights, Palwaukee Equities, LLC and Chicago Title Land Trust, as Successor Trustee to North Star Trust Company, as Trustee Under Trust Agreement Dated March 30, 1982 and Known as Trust NO. 2319; seconded by Alderman Morgan-Adams. There was unanimous approval**

**ROLL CALL VOTE:**           AYES -           Quinn, Cameron, Morgan-Adams, Dolick  
                                  NAYS -           None  
                                  ABSENT -       None

Motion carried 4 - 0

**OLD BUSINESS - None**

**NEW BUSINESS**

**A.O-21-01** Staff Memo and Ordinance Amending Title 10, Chapter 1 – Vehicle Licenses (**1st Reading**) – City Administrator Wade introduced the Ordinance.

**DISCUSSION TOPICS FOR THIS MEETING: - None**

**APPROVAL OF WARRANTS**

**A.**Approval of Expenditures

General Fund	\$76,454.55
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$0.00
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$0.00
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$0.00
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$2,816.49

Parking Fund	\$370.16
Sanitary Sewer Fund	\$89.95
<u>Road/Building Bond Escrow</u>	<u>\$0.00</u>
<b>TOTAL</b>	<b>\$79,731.15</b>
<b><u>Wire Payments</u></b>	
<b>12/31/2020 PAYROLL POSTING</b>	<b>\$171,026.92</b>
<b>DECEMBER ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b><u>\$34,483.50</u></b>
<b>TOTAL WARRANT</b>	<b>\$285,241.57</b>

City Clerk Prisiajniouk red the warrants.

**Alderman Dolick moved to approve the warrants as presented; seconded by Alderman Morgan-Adams to include a TOTAL of \$79,731.15; 12/31/2020 Payroll Posting of \$171,026.92; DECEMBER ILLINOIS MUNICIPAL RETIREMENT FUND of \$34,483.50; and a TOTAL WARRANT of \$285,241.57. There was unanimous approval**

**ROLL CALL VOTE:** AYES - Cameron, Morgan-Adams, Dolick, Quinn  
 NAYS - None  
 ABSENT - None

Motion carried 4 - 0

**PUBLIC COMMENT ON NON-AGENDA MATTERS (Five Minute Time Limit) - None**

**EXECUTIVE SESSION – Executive Session requested for purchase of a property and purchase price**

**ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED - None**

**ADJOURNMENT – At 7:10 PM, Alderman Morgan-Adams moved to Adjourn Open Session and go into Closed Session to discuss purchase of property and price of property; seconded by Alderman Dolick. There was unanimous approval**


**ROLL CALL VOTE:** AYES - Morgan-Adams, Dolick, Quinn, Cameron  
 NAYS - None  
 ABSENT - None

Motion carried 4 - 0

Approved by the City Council of Prospect Heights on this the 25<sup>th</sup> day of January, 2021.

  
 Deputy Clerk Schultheis



  
 Mayor Nicholas J. Helmer