



**THE CITY COUNCIL WORKSHOP HYBRID MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JUNE 13, 2022 AT 6:30 P.M.**

**IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS**

CALL TO ORDER AND ROLL CALL – At 6:30 PM, Acting Mayor Dolick called to order the Regular City Council Hybrid Workshop Meeting at City Hall, 8 N. Elmhurst Road, Prospect Heights, IL.

Deputy Clerk Schultheis read the preamble to the Meeting.

Deputy Clerk Schultheis called the roll. A quorum was present.

ELECTED OFFICIALS PRESENT: Acting Mayor/Alderman Dolick, Treasurer Tibbits Aldermen – Cameron, Ludvigsen, Morgan-Adams, Dash
ABSENT – City Clerk Prisiajouiouk (by previous notification)

OTHER OFFICIALS PRESENT: City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Public Works Director Roscoe, Police Chief Caponigro, Deputy Clerk Schultheis, Digital Communications Technician Colvin, Attorneys Hess and O’Driscoll, Assistant Finance Director Tannehill.

PLEDGE OF ALLEGIANCE – led by the Helmer Family

TRIBUTE TO FORMER MAYOR NICHOLAS J. HELMER

- A.** Commissioner Scott Britton read a Resolution from the Cook County Commission honoring former Mayor Nicholas Helmer. The Resolution was presented to the Helmer Family.
- B.** U.S. Representative Brad Schneider taped address at Congress honoring Mayor Helmer – the video was shown and Congressman Schneider’s representative, Greg Klaus, presented the Helmer family with a transcription of the tape.
- C.** Proclamation to Mayor Helmer - read by Deputy Clerk Schultheis. A framed copy of the Proclamation was presented to the Helmer Family.
- D.** Presentation of Plaque Honoring Mayor Helmer’s three terms as Mayor of Prospect Heights - presented to Helmer Family by Acting Mayor Dolick
- E.** Presentation of American flag raised and lowered over the USS Arizona monument - presented to the Helmer family by Alderman Morgan-Adams

F. Presentation of street sign honoring Mayor Helmer - presented to the Helmer family by Public Works Director Roscoe (actual honorary street sign installed on Maple Street).

Late Mayor Helmer's daughter, Rebecca Jacob, spoke on behalf of the Helmer family and thanked the Staff and officials present.

APPROVAL OF MINUTES

A. May 23, 2022 City Council Regular Meeting Minutes

B. May 23, 2022 City Council Executive Session Minutes (*not for public release*) – **Alderman Dash moved for omnibus Approval of May 23, 2022 City Council Regular Meeting Minutes and May 23, 2022 City Council Executive Session Minutes (not for public release); seconded by Alderman Ludvigsen. There was unanimous approval.**

ROLL CALL VOTE:

AYES - Dash, Ludvigsen, Dolick, Morgan-Adams,
Cameron
NAYS- None
ABSENT - None

Motion carried 5 - 0

PRESENTATION - None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

A. Appointment of Maciej Kempa as Chairperson of the Plan Commission Zoning Board of Appeals – **Alderman Dash moved to approve the Appointment of Maciej Kempa as Chairperson of the Plan Commission Zoning Board of Appeals; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE:

AYES - Ludvigsen, Dolick, Morgan-Adams, Cameron, Dash
NAYS- None
ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON AGENDA MATTERS (Five Minute Time Limit) - None

CONSENT AGENDA – None

OLD BUSINESS - None

NEW BUSINESS

A.R-22-28 Resolution Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County – **Alderman Morgan-Adams moved to Approve R-22-28 Resolution Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County; seconded by Alderman Ludvigsen. There was unanimous approval.**

ROLL CALL VOTE:

AYES - Dolick, Morgan-Adams, Cameron, Dash,
Ludvigsen

NAYS- None
ABSENT - None

Motion carried 5 - 0

B.R-22-29 Resolution Authorizing the Execution of a Revenue Sharing Intergovernmental Agreement with the Village of Glenview Regarding the Development of the Allstate Property – **Alderman Ludvigsen moved to approve R-22-29 Resolution Authorizing the Execution of a Revenue Sharing Intergovernmental Agreement with the Village of Glenview Regarding the Development of the Allstate Property subject to City Attorney review and approval; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Morgan-Adams, Cameron, Dash, Ludvigsen, Dolick
NAYS- None
ABSENT - None

Motion carried 5 – 0

Attorney O’Driscoll noted that there had been a modification to include any future taxes adopted by Glenview and state statutes attributed to Territory A and the 32 acres.

C.Requested Wavier of First Reading O-22-17 Ordinance Approving a Third Amendment to the Milwaukee Sanders Road Corridor Agreement (***1st Reading***)- **Alderman Ludvigsen moved to waive first reading of O-22-17 Ordinance Approving a Third Amendment to the Milwaukee Sanders Road Corridor Agreement; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Dash, Ludvigsen, Dolick,
Morgan-Adams
NAYS- None
ABSENT - None

Motion carried 5 - 0

D.O-22-17 Ordinance Approving a Third Amendment to the Milwaukee Sanders Road Corridor Agreement (***2nd Reading***) – **Alderman Dolick moved to approve O-22-17 Ordinance Approving a Third Amendment to the Milwaukee Sanders Road Corridor Agreement subject to City Attorney review and approval; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE: AYES - Dash, Ludvigsen, Dolick, Morgan-Adams, Cameron
NAYS- None
ABSENT - None

Motion carried 5 - 0

E.Requested Wavier of First Reading O-22-18 Ordinance Disconnecting Territory from the City of Prospect Heights Pursuant to 65 ILCS 5/7-1-25 (***1st Reading***) – **Alderman Ludvigsen moved to waive the First Reading of O-22-18 Ordinance Disconnecting Territory from the City of Prospect Heights Pursuant to 65 ILCS/7-1-25; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE:

AYES - Ludvigsen, Dolick, Morgan-Adams, Cameron, Dash
NAYS- None
ABSENT - None

Motion carried 5 – 0

F.O-22-18 Ordinance Disconnecting Territory from the City of Prospect Heights Pursuant to 65 ILCS 5/7-1-25 (*2nd Reading*) – **Alderman Morgan-Adams moved to approve O-22-18 Ordinance Disconnecting Territory from the City of Prospect Heights Pursuant to 65 ILCS 5/7-1-25 subject to City Attorney review and approval; seconded by Alderman Ludvigsen. There was unanimous approval.**

ROLL CALL VOTE:

AYES - Dolick, Morgan-Adams, Cameron, Dash, Ludvigsen
NAYS- None
ABSENT - None

Motion carried 5 – 0

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

A. Request for Direction Regarding Cook County “Invest in Cook” Grant Award for Camp McDonald Road Preliminary Engineering – City Administrator Wade said that the City had asked for an 80% grant, but Cook County suggested a 50% grant. The money granted would be able to be used for preliminary engineering. The grant used this way would leverage other grants that require engineering. He said that Staff was recommending authorization of the 50% grant request, and the City could pay the rest from the Capital Projects Fund. The amount the City would pay would be \$60,000 (the other \$60,000 to be paid by the grant).

The Direction of all Council members was to go ahead with the grant request at the suggested 50% grant level.

Alderman Ludvigsen – Ward 2 – noted that the agreement with Glenview is a “big deal.” Agreements that were first made in the 1990’s with no project have resulted in a sharing of revenue with Glenview, and the opportunity to buy water directly from Glenview.

Acting Mayor/Alderman Ward 5 Dolick – also noted that this was an exceptional agreement between the two municipalities and there would be a perpetual revenue stream generated from it.

Police Chief Caponigro – Noted that there are five Outreach field trips. The first one was at the Grove Center, and there were 36 children. The Police Volunteers were providing chaperone responsibilities.

- The Block Party event on June 18 will be attended by the Police.
- Officers Guitierrez and Tirovolas are in week 6 at the Police Academy.

Director of Building and Development Peterson – said that summer construction is underway, and that there were many residents in violation. He stated that construction work needed to be done via permits.

-the Code Enforcement Officer will be retiring in Fall. The City is actively seeking a replacement officer.

Public works Director Roscoe- noted the upcoming events in the City including the Block Party on June 18, Run/Rock the Runway on June 25, the Fourth of July Parade on July 2. -Kudos were given to the Assistant City Administrator Peter Falcone for his handling of the successful SWANCC shredding event on June 11.

Assistant Finance Director Tannehill – Noted that the audit will begin next month.

Assistant City Administrator Falcone – Thanked the Police Volunteers and Public Works for their assistance in the SWANCC shredding event, as well as the SWANCC volunteers.

DISCUSSION TOPIC IDEAS FOR THIS WORKSHOP MEETING:

A.Request for Continued Discussion of the City of Prospect Heights Quarterly Newsletter – **Acting Mayor Dolick said that the this topic will be deferred until the next Workshop meeting.**

B.Discussion of City Water Study and New Water Survey – Treasurer Tibbitts said that the City should not spend money on another Baxter and Woodman study. He noted that he had spoken to the City Engineer and that because of the rising cost of oil, PVC piping was now about the same cost as ductile iron. In his opinion, this was not the best time to change the water system. The estimate of the cost is \$76,000,000. –**No action taken.**

C.Discussion of Elected Officials Stipends – Treasurer Tibbitts noted that the last upgrade to the stipends of the elected officials was in 2015. He said that there had been 20% inflation from 2015 to 2021. His suggestion was that the Mayor’s stipend be raised to \$700 per month and the Aldermen be raised to \$350 per month. If approved, the increase would apply after the April, 2023 candidates take office.

Alderman Dash supported the resolution, and noted that the PZBA had received an increase in their stipend and the functions and responsibilities of the elected officials were even more time-consuming and costly.

Alderman Ludvigsen said that in 2002-03, it was \$100 per month. He noted that no matter what the increase there were a lot of out of pocket expenses. The increase to the elected officials would help defray some of the costs that were incurred to do their duties.

Acting Mayor Dolick added that there was preparation for the meetings, hours to meet and consult with Staff, conference calls, meetings with residents/vendors/officials from other organizations, etc.

Alderman Morgan-Adams said that a lot of time was invested by all the elected officials, and the increase requested was marginal.

Alderman Cameron said that she agreed with the proposed increase.

Acting Mayor Dolick asked that Staff look into adding this to a future meeting, and removing it as a Workshop topic.

APPROVAL OF WARRANTS

A.Approval of Expenditures

General Fund	\$184,582.15
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Motor Fuel Tax Fund		\$0.00
Palatine/Milwaukee Tax Increment Financing District		\$0.00
Tourism District		\$4,610.65
Development Fund		\$0.00
Drug Enforcement Agency Fund		\$583.53
Solid Waste Fund		\$29,788.00
Special Service Area #1		\$0.00
Special Service Area #2		\$0.00
Special Service Area #3		\$0.00
Special Service Area #4		\$0.00
Special Service Area #5		(\$39.00)
Special Service Area #8 – Levee Wall #37		\$0.00
Special Service Area-Constr #6 (Water Main)		\$0.00
Special Service Area- Debt #6		\$0.00
Capital Improvements		\$275,281.34
Palatine Road Tax Increment Financing District		\$583.53
Road Construction		\$0.00
Road Construction Debt		\$0.00
Water Fund		\$7,955.52
Parking Fund		\$420.34
Sanitary Sewer Fund		\$8,427.35
Road/Building Bond Escrow		\$6,606.00
TOTAL		\$518,799.41
<u>Wire Payments</u>		
05/20/2022 PAYROLL		\$184,459.25
06/03/2022 PAYROLL		\$165,859.72

MAY ILLINOIS MUNICIPAL RETIREMENT FUND	\$18,536.10
05/25/2022 POLICE PENSION FUNDING	\$201,267.93
TOTAL WARRANT	\$1,088,922.41

Deputy Clerk Schultheis read the warrants.

Alderman Morgan-Adams moved to approve the warrants as presented; seconded by Alderman Dash to include a TOTAL of \$518,799.41; 05/20/2022 PAYROLL of \$184,459.25; 06/03/2022 PAYROLL of \$165,859.72; MAY ILLINOIS MUNICIPAL RETIREMENT FUND of \$18,536.10; 05/25/2022 POLICE PENSION FUNDING of \$201,267.93; and a TOTAL WARRANT of \$1,088,922.41. There was unanimous approval.

ROLL CALL VOTE: AYES - Cameron, Dash, Ludvigsen, Dolick, Morgan-Adams
 NAYS- None
 ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (Five Minute Time Limit) - None

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 7:34 PM, Alderman Dash moved to Adjourn; seconded by Alderman Ludvigsen. There was unanimous approval.

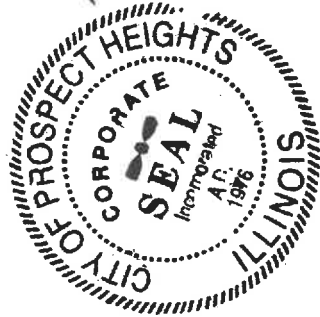
VOICE VOTE: ALL AYES, NO NAYS

Motion carried 5 – 0

Approved by the Prospect Heights City Council on this the 27th day of June, 2022.


 Deputy Clerk Schultheis


 Acting Mayor Dolick





A Resolution of the Board of Commissioners Cook County, Illinois

Sponsored by

**THE HONORABLE SCOTT R. BRITTON, PETER N. SILVESTRI, JOHN P. DALEY, DENNIS DEER, BRIDGET GAINER, DONNA MILLER, KEVIN B. MORRISON, SEAN M. MORRISON, DEBORAH SIMS, FRANK J. AGUILAR, ALMA E. ANAYA, LUIS ARROYO JR, BRIDGET DEGNEN, BRANDON JOHNSON, BILL LOWRY, STANLEY MOORE, and LARRY SUFFREDIN,
COOK COUNTY BOARD OF COMMISSIONERS**

PROSPECT HEIGHTS MAYOR NICHOLAS HELMER, IN MEMORIAM

WHEREAS, Almighty God in His infinite wisdom called Prospect Heights' Mayor Nicholas Helmer from our midst on January 26, 2022, at the age of 79; and

WHEREAS, Mayor Helmer was born in Yugoslavia to parents Fabian and Anna Helmer; and

WHEREAS, Mayor Helmer immigrated to America at age 10, knowing no English; and

WHEREAS, Mayor Helmer graduated from Loyola University's Mundelein College; and

WHEREAS, Mayor Helmer married his high school sweetheart Gail Ann, to whom he was married for 57 years; and

WHEREAS, Mayor Helmer was the loving father of Nick Helmer Jr. (Megan Feeney) and Rebecca (Anthony) Jacob and the dotting grandfather of Kelly Ann Helmer, Kathryn Elizabeth Helmer, Nicholas Jacob, and Jillian Jacob; and

WHEREAS, Mayor Helmer served as a newspaper reporter, photographer, and radio broadcaster for the United States Army in France, as well as transport coordinator for supplies, personnel, and machinery during France's de-occupation; and

WHEREAS, passionate about aircraft, Mayor Helmer flew single-engine airplanes out of Chicago Executive Airport for 35 years, and served on the Board of Directors for 14 years; and

WHEREAS, Mayor Helmer believed strongly in giving back, serving as a member of the St. Viator High School basketball coaching staff for over 25 years; and

WHEREAS, Mayor Helmer worked in upper management at Oak Brook-based Inland Real Estate Group for over 50 years; and

WHEREAS, at the time of his passing Mayor Helmer was in third term as mayor of Prospect Heights; and

WHEREAS, Mayor Helmer won his first term as mayor in 2011, which was followed by an unopposed election in 2015; and

WHEREAS, Mayor Helmer was most recently reelected in 2019; and

WHEREAS, Mayor Helmer was best known for being immensely proud of Prospect Heights, often called the city's biggest cheerleader; and

WHEREAS, Mayor Helmer was a business-friendly, people person politician who truly loved being mayor; and

WHEREAS, Mayor Helmer's passing leaves a noticeable mark on the community he loved so dearly; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Cook County that the Board does hereby offer its deepest condolences and most heartfelt sympathy to the family of Mayor Nicholas Helmer; and

BE IT FURTHER RESOLVED that this text be spread upon the official proceedings of this Honorable Body, and a suitable copy of the same be tendered to the family of Mayor Nicholas Helmer so his memory may be so honored and ever cherished...

Approved and adopted the 10th day of February, 2022.

A handwritten signature in blue ink, appearing to read "Scott R. Britton".

SCOTT R. BRITTON

A handwritten signature in blue ink, appearing to read "Toni Preckwinkle".

TONI PRECKWINKLE, President