



THE CITY COUNCIL REGULAR MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JULY 25, 2022 AT 6:30 P.M.

CALL TO ORDER AND ROLL CALL – At 6:03 PM, Acting Mayor Dolick called to order the July 25, 2022 Regular City Council Meeting at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070. Deputy Clerk Schultheis read the preamble to the Meeting.

Deputy Clerk Schultheis called roll. A quorum was present.

ELECTED OFFICIALS PRESENT: Acting Mayor/Alderman Ward 5 Dolick, Treasurer Tibbits, City Clerk Prisiajniouk (entered the meeting at 6:36 PM), Aldermen – Cameron, Ludvigsen, Dash

ABSENT - Alderman Morgan-Adams by previous notification

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Deputy Clerk Schultheis, Digital Communications Technician Colvin, Director of Building and Development Peterson, Public Works Director Roscoe, Attorneys Hess and O’Driscoll, Police Chief Caponigro, Finance Director Graefen.

PLEDGE OF ALLEGIANCE – led by Acting Mayor Dolick

APPROVAL OF MINUTES

A. July 11, 2022 City Council Workshop Meeting Minutes – **Alderman Ludvigsen moved to Approve the July 11, 2022 City Council Regular Hybrid Workshop Minutes as presented; seconded by Alderman Dash.**

ROLL CALL VOTE:

AYES -	Dolick, Ludvigsen, Dash
NAYS -	None
ABSENT -	Morgan-Adams
ABSTAIN -	Cameron

Motion carried 3 – 0; one absent, one abstention

At, 6:36 PM, City Clerk Prisiajniouk entered the Council Meeting.

PRESENTATIONS

A. Chicago Executive Airport Monthly Update Presented by Director William Kearns – Director Kearns said that in the last five months the CEA has averaged over 100,000 operations on a twelve month rolling basis. Customs operations average 463 clearances on a 12-month rolling basis.

2022 Remarketing and Pavement repair was scheduled.

A Preconstruction Meeting was held on June 29 for some ramp construction in front of the Atlantic hangars. That is scheduled for Summer and Fall, 2023.

A project was completed on the circle to land approach Runway 34 – this included the installation of some runway solar lights.

The airfield lighting project drawings have been finalized, and will begin in April or May of 2023 to start.

Emory Riddle Aeronautical conducted a recruiting event at the airport on July 14-15 at Atlantic Aviation. High school students were shown options in the aviation field.

The CEA is working to make a donation to Lewis University to use at District 214 Aviation Academy in one of the hangars of an aircraft that is a running plane. It will be used for maintenance classes not for flight.

RFP's are out for hangars 5 and 6, for maintenance transition. And, hangar 11. Decision will be made in Fall, 2022.

RFP out for an environmental assessment for Runway 624 – that runway will be shut down.

RFQ for Noise Exposure Map update as part of the sound attenuation program.

The CEA was awarded funds from the State of Illinois for a master drainage study which is \$225,000. That will be a 50-50 project.

There is a new flight tracking program – building a GPS database to track aircraft once they land so the Airport knows where they go on the airfield.

There is a new security system with new cameras and Bluetooth access control that's planned later this year.

Atlantic has a fuel farm they have started construction on that will take four months.

Hangar 22 for Hawthorne, will be off of Tower Road. Permits and Air-space determination is pending – will start in October.

There have been IT upgrades to modernize IT files. The CEA will be moved to a cloud-based system.

The Airport won a General Aviation Architecture Project of the Year from the American Association of Airport Executives. It was given for the new Customs facility. The award will be given in Springfield, MO.

Alderman Ludvigsen asked if there are any plans for when Hangar 624 where Rock the Runway will be held. Director Kearns replied that alternate locations have been discussed. He said that the land that would be opened when the runway is gone would allow for many hangars on both sides.

Acting Mayor Dolick asked if flooding would be addressed, especially if hangars will be built there. Director Kearns said that is part of the Master Drainage study that needs to be done. MWRD allows for a certain amount of compensatory storage, but the study will provide information on what can be built. – **No action was taken**

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) - None

CONSENT AGENDA - None

OLD BUSINESS

A.O-22-20 New Business Request and Ordinance Increasing the Number of C-1 Liquor Licenses from 4 to 5 for Restaurant Pizza Pavia, 6 N. Elmhurst Road, and Reducing the Number of B Liquor Licenses from 7 to 6, the Number of C Liquor Licenses from 4 to 3, and the Number of C-3 Liquor License from 4 to 3 (***2nd Reading***) – **Alderman Dash moved to approve O-22-20 New Business Request and Ordinance Increasing the Number of C-1 Liquor Licenses from 4 to 5 for Restaurant Pizza Pavia, 6 N. Elmhurst Road, and Reducing the Number of B Liquor Licenses from 7 to 6, the Number of C Liquor Licenses from 4 to 3, and the Number of C-3 Liquor License from 4 to 3; seconded by Alderman Cameron.**

Discussion Followed. Alderman Ludvigsen said that the 3 AM liquor licenses needed to be discussed at the next Workshop. Acting Mayor Dolick said that the C-1 is the only license available to Pizza Pavia for beer and wine only. The C-3 license that has a 1 AM closing time is for video gaming cafes.

Motion carried 4- 0; one absent.

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. June Financial Report Presented by Finance Director Cheri Graefen noted that the City revenue is on target. She said that the Cook County property taxes will not be sent out until 2023; which means that the City's receipts will be late and the debt service will have a shortfall. The City will need interfund borrowing from the General Fund. She said that the Road Bond would require \$500,000 and the other Fund about \$100,000. The other option would be to get money from the lending program being set up for this late payment situation.

City Administrator Wade said that the County is looking into a bridge program. He noted that the City was fortunate that it was not as reliant on the property taxes as other cities. He said that the City could loan itself the money.

City Clerk Prisiajniouk said that every Wednesday the Greater Wheeling Chamber of Commerce has after-hours business dinner for \$15. She also said that there will be a job fair upcoming.

Assistant City Administrator Falcone – said that the old phone system was fifteen-year old technology; so that when the system was upgraded, the phones did not work. The City has opted to lease new phones – leasing the phones has allowed the City to save \$200 per month over its old system. This is a year to year contract, and prices are fixed for the next five years.

- The Newsletter is out, and it incorporated the changes recommended by the Council. The Fall edition will be out the end of September.

Director of Building and Development Peterson – noted that the intern has completed scanning seven years of permit history. The machine that the City leased four years ago is now obsolete, and the City will be getting a newer model.

-the old Nikko's sign is gone, and the new Bar Salotto restaurant is being remodeled.

Public Works Director Roscoe – said that Arlington Countryside project is doing the landscaping and repairs part of the project at District 23. They are on schedule. The parking lot has been repaved.

The pipe has been installed from the creek to Rand Road. The steel casing that goes underneath Rand Road is in place. About 2600 feet of pipe has been installed to date.

- The Natural Resources Commission is working on shoreline stabilization of Hillcrest Lake.

Police Chief Caponigro – said that Cook County Commissioner Britton has sponsored transportation and admission for the Youth Outreach Program trip to Brookfield Zoo. There are approximately 60 children that will participate in the event.

- The recruits at the Police Academy will be graduating mid-August; and the lateral officer will begin in two weeks.

DISCUSSION TOPICS FOR SEPTEMBER WORKSHOP MEETING:

A. Conclusion of Discussion of the City of Prospect Heights Quarterly Newsletter – this will be discussed at the September 13th Workshop Meeting.

Liquor License Review will be added as a September 13 Workshop topic – as per Acting Mayor Dolick's request, and as per Alderman Ludvigsen's request for review.

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$160,309.77
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$2,983.53
Tourism District	\$8,685.77
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$1,633.41
Solid Waste Fund	\$29,788.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$13,852.64
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$902,910.60
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$7,200.00
Water Fund	\$30,126.95
Parking Fund	\$236.16
Sanitary Sewer Fund	\$9,262.41
Road/Building Bond Escrow	\$0.00
TOTAL	\$1,166,989.24
Wire Payments	
7/01/2022 PAYROLL	\$175,183.28
TOTAL WARRANT	\$1,342,172.52

City Clerk Prisiajniouk read the warrants.

Alderman Ludvigsen moved to approve the warrants as presented; seconded by Alderman Dash to include a TOTAL of \$1,166,989.24; 7/1/2022 Payroll of \$175,183.28; and a TOTAL WARRANT of \$1,342,172.52.

ROLL CALL VOTE: AYES - Cameron, Dolick, Ludvigsen, Dash
 NAYS - None
 ABSENT - Morgan-Adams

Motion carried 4- 0; one absent.

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) - None

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 7:33 PM, Alderman Ludvigsen moved to Adjourn; seconded by Alderman Dash.

VOICE VOTE: All Ayes, No Nays

Motion carried 4 – 0; Alderman Morgan-Adams absent.

Approved by the City Council of Prospect Heights on this the 22nd day of August, 2022.



Deputy Clerk Schultheis



Acting Mayor Dolick

