



**CITY OF PROSPECT HEIGHTS  
FIRE/POLICE COMMISSION REGULAR ZOOM MINUTES**

**of Wednesday, October 27, 2021 at 4 P.M.**

**CALL TO ORDER** – At 4 PM, Chairman Hoffman called to order the Regular Zoom Meeting of the Fire Police Commission.

**ROLL CALL** – Deputy Clerk Schultheis called roll. A quorum was present.

**COMMISSIONERS IN ATTENDANCE** – Chairman Hoffman, Commissioners Riebman and Fiorito.

**OTHER OFFICIALS IN ATTENDANCE** – Police Chief Zawlocki, Deputy Chief Caponigro, Records Supervisor Batten, Deputy Clerk Schultheis

**APPROVAL OF MINUTES –**

**A. Approval of the Regular Meeting Minutes of September 29, 2021**

**B. Approval of the Regular Meeting Executive Session Minutes of September 29, 2021 (*but not for public release*) – Chairman**

**Hoffman moved for omnibus approval of the Regular Meeting Minutes of September 29, 2021 and the Regular Meeting Executive Minutes of September 29, 2021 (*but not for public release*); seconded by Commissioner Fiorito. There was unanimous approval.**

**ROLL CALL VOTE:**           AYES -     Fiorito, Riebman, Hoffman  
                                      NAYS -     None  
                                      ABSENT - None

Motion carried 3 - 0

**CLOSED SESSION – Personnel Matters, if needed – At 4:01 PM, Chairman Hoffman moved to go into Executive Session to discuss Personnel Matters; seconded by Commissioner Fiorito. There was unanimous approval.**

**ROLL CALL VOTE:** AYES - Riebman, Hoffman, Fiorito  
NAYS - None  
ABSENT - None

Motion carried 3 - 0

**RETURN TO OPEN SESSION** – At 4:10 PM, the Commission returned to Open Session. A quorum was present. **Chairman Hoffman moved to direct Chief Zawlocki to make a conditional offer to the candidate that passed the polygraph and background check, pending medical and psychological testing; seconded by Commissioner Riebman. There was unanimous approval.**

**ROLL CALL VOTE:** AYES - Hoffman, Fiorito, Riebman  
NAYS - None  
ABSENT - None

Motion carried 3 - 0

### **NEW BUSINESS-**

**New Testing** – Records Supervisor Batten said that the current candidate list has been exhausted. There will be need for new testing; which has been set up for January 8<sup>th</sup>. The testing will most likely be at MacArthur Middle School. The posting to apply for the test will be starting on November 1 and ending December 13. This will be done through the IOS

The IOS will review the applications and the orientation will be on January 8, 2022.

The application fee has been lowered to \$25 from the previous \$35.

Commissioner Fiorito asked if the Department was going to reach out to the Chicago Police Department for laterals. Chief Zawlocki said that the Department was willing to get on the Blue Line and request laterals. – **No action was taken.**

### **OLD BUSINESS –**

**Citizen Volunteer Police Academy** – Chief Zawlocki noted that the Academy is in Week 4. He said that there are eleven volunteers in the group, and there are four more weeks left before graduation.

**Officer Castillo Police Academy** – Officer Castillo has completed 17 weeks of training. He is listed at the top of his class after the last test. There is still no graduation date.

**Deputy Chief Caponigro** – Chief Zawlocki noted that Deputy Chief Caponigro completed week four of Staff and Command training.

### **DEPARTMENTAL UPDATES/CORRESPONDENCE**

**Rob Roy Ruse Burglary** – Chief Zawlocki said that he had received an email from the victims of a ruse scam burglary in Rob Roy thanking the Police for the

way that they handled the situation. They especially thanked Corporal Pardeep Deol for the manner in which he was able to empathize and assure the victims. **Records Supervisor Batten** - said that November 1 begins "No Shave November." The officers have not picked the charity that they will be donating to, yet.

-Tony's Fresh Market will be the base for the Thanksgiving food drive which will take place around November 18-19.

**PUBLIC COMMENT** - None

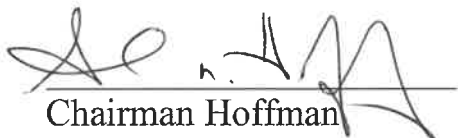
**The Next Regular Meeting of the Fire Police Commission is scheduled for Wednesday, November 24, 2021 at 4 PM, City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.**

**ADJOURNMENT – At 4:21 PM, Chairman Hoffman moved to Adjourn; seconded by Commissioner Fiorito. There was unanimous approval.**

**ROLL CALL VOTE:**  
AYES - Hoffman, Fiorito, Riebman  
NAYS - None  
ABSENT - None

Motion carried 3 - 0

Approved by the Prospect Heights Fire Police Commission on the November 24, 2021.

  
Chairman Hoffman