



**FIRE/POLICE COMMISSION
CITY OF PROSPECT HEIGHTS MINUTES
8 North Elmhurst Road
Prospect Heights, IL 60070
Wednesday, November 24, 2021 at 4 P.M.**

CALL TO ORDER – At 4:00 PM, Chairman Hoffman called to order the Fire/Police Commission Regular Meeting at City Hall, 8 N Elmhurst Road, Prospect Heights. IL 60070

ROLL CALL – deputy Clerk Schultheis called roll. A quorum was present.
COMMISSIONERS PRESENT – Chairman Hoffman, Commissioners – Fiorito, Riebman
OTHER OFFICIALS PRESENT – Police Chief Zawlocki, Deputy Chief Caponigro, Deputy Clerk Schultheis

APPROVAL OF MINUTES –

- A. Approval of the Regular Meeting Minutes of October 27, 2021**
- B. Approval of the Regular Meeting Executive Session Minutes of October 27, 2021 (but not for public release) – Commissioner Fiorito moved for omnibus approval of Regular Meeting Minutes of October 27, 2021 and Regular Meeting Executive Session Minutes of October 27, 2021 (but not for public release), as presented; seconded by Commissioner Riebman. There was unanimous approval.**

ROLL CALL VOTE: AYES - Riebman, Fiorito, Hoffman
 NAYS - None
 ABSENT - None

Motion carried 3 - 0

CLOSED SESSION – Personnel Matters, if needed – At 4:01 PM, Chairman Hoffman moved to go into Executive Session to discuss personnel matters; seconded by Commissioner Riebman, . There was unanimous approval.

ROLL CALL VOTE: AYES - Fiorito, Hoffman, Riebman
 NAYS - None
 ABSENT - None

Motion carried 3 - 0

RETURN TO OPEN SESSION – At 4:06 PM, the Commission returned to open session. A quorum was present.

NEW BUSINESS

A. 2022 Fire Police Commission Meeting Calendar – Commissioner Hoffman moved to approve the 2022 calendar, changing the March 30, 2022 meeting to March 23, 2022; seconded by Commissioner Fiorito. . There was unanimous approval.

ROLL CALL VOTE: AYES - Fiorito, Hoffman, Riebman
 NAYS - None
 ABSENT - None

Motion carried 3 – 0

Chief Zawlocki talked about the test process. As of now there are 17 applicants. The deadline is December 13, and the written exam will be on January 8. The academy spot set for any applicant chosen will be for May, 2022 in Chicago.

- The recruit, Victor Castillo, is due to graduate the academy on 11/30/21. The Chief and Deputy Chief will attend the ceremony. Field training will begin on December 2nd. He has passed his state certification. He has been there for 22 weeks.

OLD BUSINESS - None

DEPARTMENTAL UPDATES/CORRESPONDENCE – Chief Zawlocki said that the Citizen Police Academy volunteers have graduated. There were 12 graduates.

-DC Caponigro finished his sixth week of Staff and Command training. He has 4 more classes.

- Thanksgiving Food Drive – food was collected at Tony’s Finer Foods and distributed at Harper College. About 60 families were fed. Gene’s towing donated the turkeys.

- officers have been collecting for No Shave November. They collected about \$2500 thus far. The money will be donated to a child who goes to Betsy Ross School that has brain cancer. The link to the child’s website is Landon’s Journey.

-On November 27th, the City will be having the Tree Lighting at the Morava Center at 5 PM. It is between the City and Park District.

- the Christmas Raffle is coming up I which money will be collected for 6-8 families.

PUBLIC COMMENT

The Next Regular Meeting of the Fire Police Commission is scheduled for Wednesday, December 29, 2021 at 4 PM, City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

ADJOURNMENT - At 4:16 PM, Chairman Hoffman moved to Adjourn; seconded by Commissioner Riebman. There was unanimous approval.

ROLL CALL VOTE: AYES - Hoffman, Riebman, Fiorito
 NAYS - None
 ABSENT - None

Motion carried 3 – 0

Approved by the Fire Police Commission on this the 29th day of December, 2021.

Zoom meeting - APPROVED
Chairman Hoffman